

Rebecca Butler
9 Meriam Street, Suite 4, Lexington, MA 02420
Phone: (617) 624-5161
Rebecca.d.butler@state.ma.us

SUMMARY:

Licensed Clinical Social Worker with eight years of extensive industry experience in nonprofit management and program development at the local, state and federal level. Proven skill in translating high-level strategic planning into clear deliverables and priorities for projects and organizations. Extensive practice in grants administration, community engagement, and board development. Exceptional interpersonal and communication skills.

PROFESSIONAL EXPERIENCE:

- 06/14 -Present **Project Coordinator State Youth Treatment-Implementation SYT-I Initiative**
DMA Health Strategies, Lexington, MA
- Direct and monitors all aspects of the project development and implementation including: administrative, budgeting and reporting activities.
 - Oversee sub-contractors scope of service, dissemination and implementation of project activities as it relates to community based sites and assists with procurement and expansion of additional sites.
 - Monitor data and supervises Project Evaluator work plan to ensure project data is collected, analyzed and reported to meet SAMHSA and MDPH requirements.
 - Act as liaison with local, state and federal government authorities, stakeholders, specialists and other to exchange information regarding the successful implementation of the grant
 - Facilitate intra and interagency planning and work groups and ensures consumer participation in project planning, evaluation and quality assurance.
 - Lead a statewide Learning Collaborative of agencies utilizing evidence base practices and implement on-going technical assistance.
- 06/14 -Present **Independent Consultant**
Private Practice, Melrose, MA
- Lead Department of Early Education and Care licensing process for newly designed after-school program, successfully securing license for October 2015 opening of center serving 30 school-aged children with special needs.
 - Designed community engagement and outreach campaign to enroll 30 new students.
 - Drafted incorporation documents including by-laws, articles of organization, and pro forma financials for new nonprofit designing yoga and mindfulness curriculum for school-based programs.
 - Identified and vetted potential board members to successfully create the initial governing board.
 - Lead all public relations, community outreach and networking efforts with school districts securing school site for feasibility study, successfully delivering the first school-based pilot.
 - Authored community based mental health agency's proposal to the Executive Office of Health and Human Services and Department of Children and Families joint procurement bid for the statewide Family Resource Center.

03/12 - 06/14 **Director of Community Engagement**

North Suffolk Mental Health Association, Inc., Chelsea, MA

- Redesigned agency's embedded school-based program, established universal referral protocol, reorganized central intake process, and formulated electronic communication system increasing referrals 336% in two years.
- Advised agency's Executive Team on implementation of Development Division, establishing pre-conditions, outlining social media campaign, and advising on donor development.
- Engaged community stakeholders to assess needs, identify funding, and lead program expansion, including specialized populations: LGBTQ youth, Autism Spectrum and transitional aged youth.
- Designed specialized initiative for Mass General Hospital Chelsea campus and East Boston Neighborhood Health Center to streamline referral process and increase collaboration between medical providers and mental health professionals, resulting in onsite access and triage.
- Represented agency at local and state multi-disciplinary roundtables and assisted in development of mental health and substance use initiatives with city government, law enforcement, medical providers and district schools.

05/10 – 03/12 **Operations & Marketing Manager**

North Suffolk Mental Health Association, Inc., Revere, MA

- Evaluated division's school-based partners, standardized contractual agreements and reduced school partners from 35 to 28 while increasing referrals from 88 to 197 students.
- Successfully authored proposal to the Executive Office of Public Safety to expand the school-based substance use and delinquency prevention program into Revere Public Schools.
- Created training initiative for school partners on prevention, early indicators, and available resources/access for behavioral health and substance use issues.
- Participated in Chelsea Public Schools Health and Human Services Committee, advised on the development of a student substance use policy and provided written materials to the district.
- Managed writing teams and authored multiple state RFP's including: DPH/ BSAS Adolescent Substance Misuse, DMH Caring Together, DMH Flexible Supports
- Coordinated the implementation of the Children's Behavioral Health Initiative for the Harbor Region resulting in program expansion into nine Boston neighborhoods.

06/07 – 05/10 **Clinical Coordinator**

North Suffolk Mental Health Association, Inc., Revere, MA

- Launched CASASTART program in Winthrop School District with complete fidelity to the Columbia University CASA program model. Presented with DPH on program model at statewide conference.
- Hired, trained and supervised staff, graduate interns and college interns providing intensive case management to 30 identified youth and their families.
- Trained Department of Youth Services (DYS) staff on fidelity to CASASTART model and mechanics of case management for replication and expansion into DHS service system.
- Managed daily operation of a school-based youth prevention program targeting vulnerable 8-13 year old students and their families to reduce substance use and delinquent behavior, increase academic performance and improve school attachment. .
- Authored multiple successful grants to private and community foundations to expand programming to include: health and wellness groups, animal-human bond activities and art enrichment

EDUCATION and SKILLS:

- 2008 **Advanced Certificate in clinical work with adolescents** Boston University, Boston, MA
- 2000 **Masters of Science in Social Work**, Macro concentration. Advanced coursework in program planning and development; human services management and social welfare policy analysis, Boston University, Boston, MA
- 1998 **Bachelor of Science** in Social Work, work with adolescents, George Mason University, Fairfax, VA

Registered 200 hour yoga alliance yoga instructor and completed advanced practicum towards 300 hour certification.